Fine Invitations

PLANNING: SUGGESTED TIME FRAMES

As early as you like in advance:

Start to research different styles for wedding stationery, including all the matching accessories you might want. Book appointments to discuss everything. Compare prices and work out budgets.

Ideally at least 3 months before your wedding:

Make decisions on style, colours, themes, etc. and confirm your order with your wedding stationer. If you're dealing with us, the following timeframes apply.

Around 10-12 weeks before your wedding:

Pay your deposit (approx 50%) for invitations, RSVPs, information or registry cards – other items can be ordered later. Make sure you order some spares for any extra guests. We'll work on the design first and will send you pdf proofs - in the meantime, you can work on your guest list. It takes longer than you might think to confirm correct spelling of names, complete addresses and postcodes.

About 2 months before your wedding:

We will be printing/finishing your invitations (and RSVPs/info cards, if required). Production usually takes about one week from sign-off and provision of your guest list.

6-8 weeks before your wedding:

Collect your finished invitations and pay the balance. Send out your invitations (the RSVP date should be about 1 month before the wedding date).

4-5 weeks before your wedding:

Additional guests may still be invited (if, for example, others have replied that they are unable to attend). You can order extras from us if you need to – there is a minimum of 5 for extras.

About 1 month before your wedding:

Estimate the number of guests who will be attending. Decide on which items you will need for the ceremony and for the reception, if not provided by the venue. We can provide Order of Service booklets, place cards, menu cards, table numbers, seating lists, etc.

3 weeks before your wedding:

If we are printing your Order of Service, we would like the file emailed to us. If it needs to be checked by a priest, please don't send it until it's confirmed. Use the templates provided (here or on the Order of Service page) to make sure the page size is correct. The file you send doesn't have to be formatted; we can do this.

1-2 weeks before your wedding:

Menu details, names for place cards and seating plans need to be provided to us if we are doing these for you. Final numbers and details should all be correct by this time, but always allow for the possibility of last minute changes.

The week before your wedding:

Collect your completed stationery items and pay the balance. Cross it off your list – it's done!

*********************The Big Day! ********************

After the honeymoon:

Send out Thank You cards to your guests.